

Your name <input style="width: 100%; height: 20px;" type="text"/>	Your Unique Taxpayer Reference (UTR) <input style="width: 100%; height: 20px;" type="text"/>
---	--

Complete an *Employment* page for each employment or directorship

<p>1 Pay from this employment - the total from your P45 or P60 - before tax was taken off</p> <p>£ <input style="width: 80%; height: 20px;" type="text"/> . <input style="width: 10%; height: 20px;" type="text"/> <input style="width: 10%; height: 20px;" type="text"/></p> <p>2 UK tax taken off pay in box 1</p> <p>£ <input style="width: 80%; height: 20px;" type="text"/> . <input style="width: 10%; height: 20px;" type="text"/> <input style="width: 10%; height: 20px;" type="text"/></p> <p>3 Tips and other payments not on your P60 - read the <i>Employment notes</i></p> <p>£ <input style="width: 80%; height: 20px;" type="text"/> . <input style="width: 10%; height: 20px;" type="text"/> <input style="width: 10%; height: 20px;" type="text"/></p> <p>4 PAYE tax reference of your employer (on your P45/P60)</p> <p><input style="width: 20%; height: 20px;" type="text"/> <input style="width: 20%; height: 20px;" type="text"/> / <input style="width: 80%; height: 20px;" type="text"/></p>	<p>5 Your employer's name</p> <p><input style="width: 100%; height: 20px;" type="text"/></p> <p>6 If you were a company director, put 'X' in the box</p> <p><input style="width: 20px; height: 20px;" type="checkbox"/></p> <p>7 And, if the company was a close company, put 'X' in the box</p> <p><input style="width: 20px; height: 20px;" type="checkbox"/></p> <p>8 If you are a part-time teacher in England or Wales and are on the Repayment of Teachers' Loans Scheme for this employment, put 'X' in the box</p> <p><input style="width: 20px; height: 20px;" type="checkbox"/></p>
---	---

Benefits from your employment - use your form P11D (or equivalent information)

<p>9 Company cars and vans - the total 'cash equivalent' amount</p> <p>£ <input style="width: 80%; height: 20px;" type="text"/> . <input style="width: 10%; height: 20px;" type="text"/> <input style="width: 10%; height: 20px;" type="text"/></p> <p>10 Fuel for company cars and vans - the total 'cash equivalent' amount</p> <p>£ <input style="width: 80%; height: 20px;" type="text"/> . <input style="width: 10%; height: 20px;" type="text"/> <input style="width: 10%; height: 20px;" type="text"/></p> <p>11 Private medical and dental insurance - the total 'cash equivalent' amount</p> <p>£ <input style="width: 80%; height: 20px;" type="text"/> . <input style="width: 10%; height: 20px;" type="text"/> <input style="width: 10%; height: 20px;" type="text"/></p> <p>12 Vouchers, credit cards and excess mileage allowance</p> <p>£ <input style="width: 80%; height: 20px;" type="text"/> . <input style="width: 10%; height: 20px;" type="text"/> <input style="width: 10%; height: 20px;" type="text"/></p>	<p>13 Goods and other assets provided by your employer - the total value or amount</p> <p>£ <input style="width: 80%; height: 20px;" type="text"/> . <input style="width: 10%; height: 20px;" type="text"/> <input style="width: 10%; height: 20px;" type="text"/></p> <p>14 Accommodation provided by your employer - the total value or amount</p> <p>£ <input style="width: 80%; height: 20px;" type="text"/> . <input style="width: 10%; height: 20px;" type="text"/> <input style="width: 10%; height: 20px;" type="text"/></p> <p>15 Other benefits (including interest-free and low interest loans) - the total 'cash equivalent' amount</p> <p>£ <input style="width: 80%; height: 20px;" type="text"/> . <input style="width: 10%; height: 20px;" type="text"/> <input style="width: 10%; height: 20px;" type="text"/></p> <p>16 Expenses payments received and balancing charges</p> <p>£ <input style="width: 80%; height: 20px;" type="text"/> . <input style="width: 10%; height: 20px;" type="text"/> <input style="width: 10%; height: 20px;" type="text"/></p>
---	--

Employment expenses

<p>17 Business travel and subsistence expenses</p> <p>£ <input style="width: 80%; height: 20px;" type="text"/> . <input style="width: 10%; height: 20px;" type="text"/> <input style="width: 10%; height: 20px;" type="text"/></p> <p>18 Fixed deductions for expenses</p> <p>£ <input style="width: 80%; height: 20px;" type="text"/> . <input style="width: 10%; height: 20px;" type="text"/> <input style="width: 10%; height: 20px;" type="text"/></p>	<p>19 Professional fees and subscriptions</p> <p>£ <input style="width: 80%; height: 20px;" type="text"/> . <input style="width: 10%; height: 20px;" type="text"/> <input style="width: 10%; height: 20px;" type="text"/></p> <p>20 Other expenses and capital allowances</p> <p>£ <input style="width: 80%; height: 20px;" type="text"/> . <input style="width: 10%; height: 20px;" type="text"/> <input style="width: 10%; height: 20px;" type="text"/></p>
--	---

i Shares schemes, employment lump sums, compensation, deductions and Seafarers' Earnings Deduction are on the *Additional information* pages enclosed in the tax return pack.

